

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR CT, 06088**

Minutes of Special Meeting

Tuesday, July 29, 2013 at 6:30 p.m.

These minutes are not official until approved at a subsequent meeting.

I. Call to Order

First Selectman Denise Menard called the Regular Meeting to Order at 6:32 p.m. in the Town Hall Conference Room.

II. Attendance

Present:

Denise Menard, First Selectwoman

Dale Nelson, Selectwoman

Richard P. Pippin, Jr., Selectman

James C. Richards, Selectman

Absent:

Alan Baker, Deputy First Selectman

III. Approval of Minutes

Regular Meeting of July 16, 2013

It was MOVED (Pippin) and SECONDED (Richards) that the Board of Selectmen postpone the approval of the Regular Meeting Minutes of July 16, 2013 to the next regular meeting. Motion PASSED (3-0) In favor – D. Nelson, R. Pippin and J. Richards; Opposed – none.

IV. Public Participation

None

V. Communications

Ms. Menard distributed correspondence from the Warehouse Point Library. Treasurer, Cathy Cabral, provided a copy of last year's audit of the Library Association. This is a Board of Finance matter but can be discussed at the next regular meeting if the Board of Selectmen ("Board") wishes to do so.

VI. Discussion of 2013-2014 Budget

A. Review of 2% appropriations to department budgets

Ms. Menard stated the budget process was discussed at the last meeting and it was the consensus of the Board to implement the transfer process defined in the Town Attorneys July 2, 2013 legal opinion. The Selectmen discussed the process for implementing the 2% increase again and Selectmen Pippin and Nelson agreed with the process, however Selectman Richards did not.

B. Warehouse Point Fire District budget line

Ms. Menard reported that she and Deputy First Selectman Baker met with the Warehouse Point Fire District ("District") on July 22, 2013. Ms. Menard gave the District a list of questions requested by the Board of Selectman at the July 16, 2013 meeting. She received a response letter on July 25, 2013 from the District which answered the Selectmen's questions. Missing from the list of current officers was the name of the District's Tax Collector, Michael Balf. The Board was given a copy of the District's financial statement. The District feels they were left out of any decision making process. The outcome of the meeting was although Mr. Baker and Ms. Menard would not agree to speak on behalf of the entire Board, they felt that the quarterly payment is what should be done this time. The District agreed they would meet in early fall with the Board separately to go over some lines that could be paid, how it works, and guidelines for the years to come.

Mr. Pippin expressed concern over funds being taken from safety equipment for building maintenance. The District was concerned they would have to go to the Board of Selectmen to require approval for each budget line. Ms. Menard stated the District now has a better understanding of what was intended for the 2013-2014 budget. Many district representatives were present at today's meeting and did not disagree with Ms. Menard's statements.

C. Transfers related to excess department funds

Ms. Menard distributed Exhibit A and Exhibit B and there was significant discussion regarding the transfers. Town Treasurer, Cathy Cabral and Ms. Menard agreed the best way is to have all the excess money go into one account and come out of one account. MOTION was made to approve transfer numbers 13-14-01 and 13-14-02 in the amount of \$340,390.30 from various departments with excess money to the Contingency 2 account. MOVED (Pippin) and SECONDED (Nelson). Motion PASSED (2-1) In favor – D. Nelson and R. Pippin; OPPOSED – J. Richards.

D. Transfers related to budgets needing additional funds

MOTION was made to approve transfer numbers 13-14-03 and 13-14-04 in the amount of \$280,926.91 from debt service to various accounts. MOVED (Nelson) and SECONDED (Pippin). Motion PASSED (2-1) In favor – D. Nelson and R. Pippin; OPPOSED – J. Richards.

The First Selectman then asked for the balance of the 2012-2013 budget transfers to be approved.

MOTION was made to approve transfer # S2013-39 in the amount of \$12,500.00. MOVED (Richards) and SECONDED (Pippin). Motion PASSED (3-0) In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

MOTION was made to approve transfer # S2013-40 in the amount of \$4,767.80. MOVED (Nelson) and SECONDED (Pippin). Motion PASSED (3-0) In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

MOTION was made to approve transfer # S2013-41 in the amount of \$5100.00. Moved (Nelson) and SECONDED (Pippin). Motion PASSED (3-0) In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

MOTION was made to approve transfer # S2013-42 in the amount of \$7655.00. Moved (Nelson) and SECONDED (Pippin). Motion PASSED (2-1) In favor – D. Nelson and R. Pippin; ABSTAINED – J. Richards.

MOTION was made to approve transfer # S2013-43 in the amount of \$4225.00. Moved (Pippin) and SECONDED (Nelson). Motion PASSED (2-1) In favor – R. Pippin and D. Nelson; ABSTAINED – J. Richards.

MOTION was made to approve transfer # S2013-44 in the amount of \$30,000.00. Moved (Nelson) and SECONDED (Pippin). Motion PASSED (3-0) In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

MOTION was made to approve transfer # S2013-45 in the amount of \$68,251.14. Moved (Nelson) and SECONDED (Pippin). Motion PASSED (3-0) In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

VI. Executive Session:

None

VII. Adjournment

Motion to adjourn, made by R. Pippin , Seconded by D. Nelson at 7:12 p.m. The meeting was adjourned at 7:12 p.m.

Respectfully Submitted,

Heidi Vane
Recording Secretary